

COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE CITY OF ST. LOUIS AND SLPOA
FOR POLICE DIVISION SERGEANTS BARGAINING UNIT

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PREAMBLE

This Agreement is entered into by the City of St. Louis Missouri ("City"), a body politic, hereinafter referred to as the "Employer", and the St. Louis Police Officer's Association/Fraternal Order of Police Lodge 68 and their respective successors. The purpose of this Agreement is to provide an orderly collective bargaining relationship between the Employer and the Association representing the employees in the bargaining unit, and to make clear the basic terms upon which such relationship depends. It is the intent of both the Employer and the Association to work together to provide and maintain satisfactory terms and conditions of employment, and to prevent as well as to adjust misunderstandings and grievances relating to employees' wages, hours, workplace safety, and working conditions. In consideration of mutual promises, covenants and agreements contained herein, the parties hereto, by their duly authorized representative and/or agents, do mutually covenant and agree as follows:

ARTICLE 1 – RECOGNITION

Section 1. Unit Description

The Employer hereby recognizes the Association as the sole and exclusive collective bargaining representative for the purpose of collective bargaining on matters relating to wages, hours, and other terms and conditions of employment of all full-time commissioned personnel of the Police Division of the Department of Public Safety (i.e. Police Division) holding the rank of Police Sergeant as set forth below.

Included: All full-time commissioned personnel holding the rank of Police Sergeant employed by the Department.

Excluded: All other employees employed by the Employer including Police Sergeants assigned to work out of the following office(s): Office of the Police Commissioner, Office of the Assistant Chief of Police, and staff of any Lieutenant Colonel.

Section 2. Non-bargaining Unit Employees Performing Bargaining Unit Work

Lieutenants may continue to perform bargaining unit work which is incidental to their jobs. They may also perform bargaining unit work in emergency situations and where such work is necessary to train a bargaining unit employee. Such work by Lieutenants shall not cause any layoffs of bargaining unit employees.

Airport Police Sergeants may continue to perform bargaining unit work limited only to work performed at Lambert International Airport until such time as the St. Louis Lambert International Airport Police are integrated into the Police Division. Within at least 30 days prior to the integration of the St Louis Lambert International Airport Police with the Police Division, the parties will reopen negotiations for the terms and conditions

of employment of the new employees only.

Law Enforcement Officers from other jurisdictions who are cross-commissioned with police powers in the City of St. Louis by the Employer may perform bargaining unit work so long as it does not result in the layoff of any bargaining unit employee or the reduction of the manning table for Police Sergeants. The Employer agrees that it will not cross-commission, deputize or in any other way empower law enforcement officers from another jurisdiction to perform bargaining unit work or exercise police powers within the City of St. Louis with the exception of the St. Louis County Police Department, University City Police Department, and Washington University Police Department, or any other agency approved by the union.

Except as provided for under this section, bargaining unit work shall only be performed by bargaining unit members.

Section 3. Definitions

The following definitions apply to terms used in this Agreement, unless a different definition is required by the context in which the term is used:

1. "Association" or "Union" means the St. Louis Police Officers Association/Fraternal Order of Police Lodge 68, and its officers and representatives authorized to act on its behalf.
2. "City" or "Employer" means the City of St. Louis Missouri, its designees and/or successors.
3. "Department" means the Police Division of the Department of Public Safety (i.e. Police Division) formerly known as the St. Louis Metropolitan Police Department.
4. "Chief" or "Commissioner" means the Chief of Police of Police Division or his lawful designee.
5. "Employee," "Bargaining Unit Member," and "Police Sergeant" mean all commissioned officers of the Police Division, except those specifically excluded in this Agreement, holding the rank of Sergeant.
6. "Bargaining Unit Work" means any work commonly considered to be a law enforcement function and/or work currently performed by Police Sergeants of the Police Division within the corporate limits of St. Louis or upon property owned by the City, including but not limited to, supervising Police Officers who perform the following duties: enforcing criminal laws and traffic laws; responding to radio calls for police; investigating crimes; making arrests; processing crime scenes; seizing evidence; and, keeping the peace and providing for the general security of the city and its residents.

7. "Service" or "Employment" with the Department shall mean continuous employment with the Employer and its predecessor, the Board of Police Commissioners of the City of St. Louis.
8. "Time in Rank" for the purposes of this agreement means the amount of time a bargaining unit member has held the position of Police Sergeant.
9. "Job Class" for purposes of this agreement means rank.
10. "Manning Table" means the Commissioned Employee Staffing Report.

ARTICLE 2 - NON-DISCRIMINATION

Section 1. Prohibition Against Discrimination

The Employer and Association prohibit discrimination on the basis of race, sex, religion, color, age (40 years and older), national origin, ancestry, disability, political affiliation and/or beliefs, marital status, sexual orientation, gender identity or expression, or genetic information in connection with terms or conditions of employment covered by this collective bargaining agreement. This policy prohibits retaliation against an employee who files a complaint and employees who report discrimination or who cooperate in an investigation of a complaint of discrimination.

The Employer and Association agree that the mandatory retirement age of sixty-five (65) does not constitute illegal discrimination under this Agreement or under current state and federal law.

Section 2. Association Membership or Activity

Neither the Employer nor the Association shall interfere with the right of employees covered by this Agreement to become or not become members of the Association, and there shall be no discrimination against any such employees because of lawful Association membership or non-membership activity or status.

Section 3. Disabilities

This Agreement incorporates the City of St. Louis Department of Personnel Joint Regulation No. 2 Reasonable Accommodation Policy, provided, however, an employee or the Association may appeal a decision either through the procedure referenced in Article IX of Joint Regulation No. 2 or Article 12 of this Agreement.

ARTICLE 3 - MANAGEMENT RIGHTS

Except as otherwise expressed in this Agreement, the Association recognizes that the Employer possesses the sole and exclusive right to operate and direct all of the Police Sergeants of the Police Division, in all aspects, including, but not limited to, all rights and authority granted by law including those rights and powers granted by Missouri statutes and City Charter.

Management rights include the rights listed below, except to the extent such rights are restricted by provisions of this Agreement:

1. To maintain executive management and administrative control of the Police Division and its properties and facilities and the staff.
2. To plan, direct, control, assign and determine the operations or services to be conducted by employees of the Police Division.
3. To determine the methods, processes, means, job classifications and number of personnel by which the Police Division operations are to be conducted.
4. To select, hire, promote, schedule, train, assign and evaluate work of bargaining unit members.
5. To direct and supervise the entire working force of the Police Division, including the establishment of work standards.
6. To demote, suspend, discipline, or discharge employees for just cause and to discipline or terminate employees.
7. To make, add, delete, alter, and enforce procedures, rules and regulations.
8. To introduce new or improved methods or facilities.
9. To contract out for goods and services.
10. To determine appropriate Department staffing levels.

The Employer has the sole authority to determine the purpose and mission of the Police Division.

Section 1. Other Employment

Any and all employees covered by this Agreement who desire to perform policing related work for an entity other than Employer shall seek-prior approval for such

employment from the Employer in accordance with the policies of the Department relating to secondary employment. Employees may work up to 32 hours of other employment in any work week (not including additional hours worked by an employee on his regularly scheduled days off). The Employer agrees that it shall not unreasonably withhold permission to work secondary employment.

Any employee working for an entity shall hold the Employer and the Association harmless against any and all claims, demands, suits or other forms of liability involving his work for another entity.

In the event an employee is employed by any entity, said employment shall not affect the performance of his duties, nor shall such other employment interfere with any operations of the Employer, nor affect an employee's availability for call-outs, nor shall constitute, nor appear to constitute, a conflict of interest with employment for the Police Division. Should the Employer determine that an employee's outside employment does not conform to the requirements set forth in this Section, the Employer may order the employee to terminate the outside employment, subject to reasonable notice, with an explanation to the order.

The Employer agrees that it shall not engage in favoritism or disparate treatment in the course of notifying employees of available law enforcement related secondary employment.

Employees shall be prohibited from working secondary employment under the State, a political subdivision of the State, or any agency established by authority of the laws of the State of Missouri, or employment by the Federal Government or agencies of the Federal Government, except that nothing in this section shall be construed as to prohibit employees from receiving compensation through the Employer for work paid for by State or Federal agencies or other political subdivisions.

Section 2. Civil-Emergency Conditions

If, at the sole discretion of the Employer, it is determined that extreme civil-emergency conditions exist, including but not limited to riots, civil disorders, tornado conditions, floods, or other similar catastrophes, upon oral notice to an Association representative at a practical time, the provisions of this Agreement may be suspended by the Employer during the time of the emergency, provided wage rates and all economic benefits shall not be suspended and that the provisions of this Section shall neither limit an employee's right to invoke the grievance procedure in a timely manner after the cessation of the emergency, nor limit the protections granted by the terms of this Agreement. It is agreed that the processing of any grievance occurring during this emergency shall be delayed until a time when the emergency conditions no longer hamper normal business activity. The Employer agrees to return to normal operations as soon as the conditions that led to the declaration of an emergency no longer significantly interfere with the operations of the Department. The definition of emergency set forth in

this section shall apply throughout this Agreement unless otherwise defined in and applied to other sections of this Agreement.

ARTICLE 4 - SUBCONTRACTING AND OTHER TRANSFERS OF BARGAINING UNIT WORK

Section 1. General Policy

It is the general policy of the Employer to continue to utilize employees to perform work they are qualified to perform. However, the Employer reserves the right to contract out any work it deems necessary in the interests of economy, improved work product, or emergency. Such subcontracting shall not cause the layoff of any bargaining unit employee nor a reduction to the manning table for bargaining unit employees.

Section 2. Filling Overtime

When overtime is made available for bargaining unit work, it shall first be offered to bargaining unit members on a first-come-first-serve basis within their assignment. When an insufficient number of bargaining unit members accept the offered overtime, the Department may offer it to other commissioned personnel of the Department.

ARTICLE 5 - DUES DEDUCTION AND FAIR SHARE

Section 1. Association Membership

Membership in the Association shall be open to all employees in accordance with the Association's Constitution and By-Laws.

Section 2. Dues Deduction

Upon receipt of a written and signed authorization form (attached as Appendix A) from an employee, the Employer shall deduct the amount of Association dues and initiation fees, if any, set forth in such form and any authorized increases therein, and shall remit such deductions per pay period to the Association at the following address:

3710 Hampton Avenue
St. Louis, MO 63109

The Association shall advise the Employer of any increase in dues, in writing, at least thirty (30) days prior to its effective date.

Section 3. Dues

With respect to any employee on whose behalf the Employer receives a written and signed authorization form (attached as Appendix A), the Employer shall deduct from the wages of the employee the dues and/or financial obligation uniformly required and shall forward the full amount to the Association by the Tuesday following the issuance of pay from which the deductions are made along with a written list of all members from whom dues were collected and a separate list of all employees who commenced or discontinued payment of dues and a reason for such change in payment of dues, except that such remittance may be delayed by one day should a holiday recognized under this agreement fall on that Tuesday or the Monday immediately prior thereto.

The amounts deducted shall be in accordance with the schedule to be submitted to the Employer by the Association.

The Employer agrees that it shall not charge duplicate handling fees for processing payroll deductions on behalf of the Association for multiple bargaining units. The Employer is hereby authorized to deduct from the amount remitted to the Association, a handling fee of three percent (3%) not to exceed a maximum of \$250 per payroll period.

Section 4. Fair Share

The parties hereby agree that fair share shall be governed by separate agreement.

Section 5. Indemnification

The Association shall defend, indemnify and hold harmless the Employer from any and all liability arising out of any claim or cause of action, whether in law or equity, brought by any employee as a result of deductions being taken pursuant to this Article 5, Section 4.

ARTICLE 6 - NO STRIKE/NO LOCKOUT

Section 1. No Strike Commitment

Neither the Association nor any of its officers or agents may call, initiate, authorize, participate in, sanction, encourage, or ratify any work stoppage, slow down, unauthorized absence, picketing of the Department over terms and conditions of this Agreement, "work to rule" action, or the concerted interference with the full, faithful and proper performance of the duties of employment with the Employer during the term of this Agreement. Neither the Association nor any employee shall refuse to cross any picket line, by whoever established. This Section does not apply to informational picketing, handbilling and other forms of protected speech designed to communicate with the public about issues of concern to the Association. Such communications shall not request any kind of work stoppage. The Association's right to conduct informational picketing or handbilling as set forth herein shall be subject to the following conditions: 1) no picketing or handbilling on Department property, 2) no person shall represent himself as speaking as a member of or on behalf of the Police Department, 3) persons engaging in such activities shall be off-duty, and 4) persons engaging in such activities shall not be in police uniform.

Section 2. Performance of Duty

It is recognized that employees covered by this Agreement may be required in the line of duty to perform duties growing out of or connected with labor disputes which may arise within the City. The Association agrees that no disciplinary action or other action will be taken by the Association against any employee or employees covered by this Agreement by reason of any such action or conduct in the line of duty.

Section 3. Resumption of Operations

In the event of action prohibited by Section 1 above, the Association immediately shall disavow such action and request the employees to return to work, cease work slowdown or cease all other actions prohibited by Section 1 and shall use its best efforts to achieve a prompt resumption of normal operations. The Association, including its officials and agents, shall not be liable for any damages, direct or indirect, upon complying with the requirements of this Section.

Section 4. Discipline of Strikers

Any employee who violates the provisions of Section 1 of this Article shall be subject to immediate discharge. Any action taken by the Employer against any employee who participates in action prohibited by Section 1 above shall not be considered as a violation of this Agreement and shall not be subject to the provisions of the grievance procedure except that the issue of whether an employee in fact participated in a prohibited action shall be subject to the disciplinary procedure of the Employer.

Section 5. No Lockout

The Employer will not lock out any employee(s) covered by this Agreement during the term of this Agreement as a result of a labor dispute with the Association.

ARTICLE 7 – INTERNAL TRANSFERS

Section 1. Internal Transfers within the Same Job Class

1. If a new position is created or if there is a vacancy in a unit, it shall be posted by e-mail notice for fourteen (14) days and shall be provided to the Association at the time of posting. Provided that performance, skill and ability are relatively equal based upon demonstration of these attributes over the course of the employees' employment, the position shall be awarded to the most senior employee bidding for it based on total seniority, as defined in Article 13 of this agreement. In the case of ties in total seniority, time-in-rank seniority, as defined in Article 13 of this agreement, shall be used as the tie-breaker. Employees on authorized leave shall be eligible to bid provided they meet the posting deadline. The Department shall not consider past or pending internal complaints in determining the performance, skill and ability of an employee bidding for a vacancy or new position, other than sustained complaints within the last three (3) years or open, filed criminal complaints.

2. The foregoing provision shall not apply to transfers into the Intelligence Unit or into staff positions serving as aids to commanders holding the rank of Captain, Major, Lt. Colonel, Assistant Chief or Chief of Police. The Police Chief's selections within the Intelligence Unit or aid positions to a Captain or above shall not be grievable, provided that the number of bargaining unit members assigned to the Intelligence Unit does not exceed six (6) Police Sergeants and the number of aid positions does not exceed twenty-five (25) Police Sergeants.
3. If no qualified employees bid for an opening, it may be re-posted or the Chief may fill the position with a qualified employee within the same job class who agrees to accept the position, however, an opening shall not be re-posted for fifteen (15) days when a qualified employee has bid on it in which case it must be filled by the most qualified bidder as provided for in subsection 1 of this section.
4. An employee shall be in trial status for the first thirty (30) days in a new position for which he is the successful bidder, during which period he may be disqualified for good cause and returned to his former assignment without loss of seniority rights.

Section 2. Temporary Assignments within the Same Job Class

1. **DETACHMENTS:** In order to satisfy operational needs of the Department, The Chief may temporarily detach employees to positions within the same job class. Absent operational concerns, if there is a detachment in a unit and a regular position in the same unit is vacated, the vacated position should be immediately posted for bid. Position(s) may only be filled by detachment(s) for up to one (1) year. If any such position is filled by detachment for in excess of one year, the position so occupied shall be posted for bid in accordance with Section 1 above. In order to qualify for a detachment, employees must meet all of the minimum qualifications for the position. The Department may extend detachments beyond a year in the case of an employee who is detached due to limited duty as a result of a medical condition or some other condition that temporarily prevents an employee from performing all of the required functions of the job.
2. **INTERNSHIPS:** The Chief may temporarily award internships to employees within the same job class for the purpose of providing on-the-job training to an employee who demonstrates an interest or an aptitude in a certain specialized area. The Chief may also temporarily award internships to employees within the same job class for the purpose of fulfilling a short-term operational need of the Department such as a prostitution sting or a bunco operation. Internships may not exceed ninety (90) days in duration. Employees awarded internships needn't meet any certain qualifications for the position.
3. **RESTRICTIONS:** Detachments and internships shall not be used for the purpose of defeating the seniority rights established herein. Time spent in a detachment or

internship shall not be considered in determining the performance, skill and ability of an employee bidding for a vacancy or new position. Nothing in this section is meant to prohibit the Department from assigning employees to in-service training so long as they remain in their home assignment. Police Sergeants serving their first year at that rank shall not be eligible for internships.

Section 3. Reductions in Platoons or Units

When the number of employees in a platoon or unit is to be reduced for more than thirty (30) days, the Department shall request volunteers for reassignment, but if there are an insufficient number, then provided performance, skill and ability are relatively equal based upon demonstration of these attributes over the course of the employees' employment, the reductions shall be by inverse Department Seniority and in the case of ties, by time within the platoon or unit. Employees transferred within the same job class as a result of such platoon or unit reductions shall be entitled to existing vacancies within the same job class for which they are qualified provided they have relatively equal performance, skill and ability for the assignment based upon demonstration of these attributes over the course of the employees' employment. If two or more such employees claim a vacancy the Department shall award the job according to Department Seniority provided performance, skill and ability are relatively equal based upon demonstration of these attributes over the course of the employees' employment. The Department shall provide the union with a copy of the manning table on a weekly basis.

Section 4. Minimum Qualifications for Specialized Units

The minimum qualifications for any job shall be determined by the Department of Personnel, in consultation with the Department, along with the tests for fitness for the positions as provided for under the Charter and the Rules and Regulations. The Department agrees that it shall not establish as a minimum requirement for an internal transfer to a position within the same job class for any specialty assignment, a time of less than three (3) years (excluding recruit training at the police academy). The Department further agrees that regardless of any other minimum qualifications sought, any employee with fifteen (15) years of service or more shall be eligible for any assignment within that job class within the Department. The Department shall notify the Association of any new job qualifications for internal transfers within the same job class prior to the final approval by the Chief. Either party may call a meeting of the Labor-Management Committee within seven (7) days to discuss the job qualifications. If requested, the Labor Management Committee shall meet no later than ten (10) days from the notice to discuss the qualifications before final approval.

Section 5. Transfers within Job Assignments

Employees assigned to patrol districts, district desks, or district detective bureaus may be voluntarily transferred to another district within their current job assignment in order to fill a vacancy or newly created position in that same job assignment (i.e., a North

Patrol desk officer voluntarily moving to the Central Patrol Desk). Such vacancies need not be posted for bid in such situations.

Section 6. Involuntary Transfers within the Same Job Class

Involuntary transfers shall not be made in retaliation for employees exercising union rights provided for in this CBA, or for other unlawful reasons. Upon request, the Department shall give a written reason for an involuntary transfer. The restrictions on involuntary transfers in this section and the requirements for filling vacancies in Article 7 shall not apply to transfers into or out of the Intelligence Unit, provided that the number of bargaining unit members assigned to the Intelligence Unit does not exceed six (6) police sergeants.

ARTICLE 8 - ASSOCIATION RIGHTS

For the purposes of administering and enforcing the provisions of this Agreement, the Employer agrees as follows:

Section 1. Released Time for Association Meetings

Subject to the need for orderly scheduling and emergencies, and recognizing the inherent benefits to labor and management of well-informed union reps, the Employer agrees that members of the Association's Executive Board (or their designated division alternate in their absence) shall be permitted reasonable release time off subject to recall, not to exceed eight hours per month, without loss of pay, to attend general, board or special meetings of the Association on duty, provided that at least forty-eight (48) hours notice of such meetings shall be given in writing to the Employer, and provided further that the names of such officials and employees shall be certified in writing to the Employer. The certified employees shall not modify their schedule in an effort to be on duty at the time a general, board or special meeting of the Association is scheduled. The Association agrees that employees attending Association meetings on duty shall be available for radio assignments should manpower needs require them to return to service. Additionally, the Association President shall be granted a reasonable period of release time per week for the purpose of conducting bona fide Union business, subject to the approval of the appointing authority.

Section 2. Grievance Processing

Reasonable time while on duty shall be permitted Association representatives for the purpose of aiding or assisting or otherwise representing employees in the handling and processing of grievances or exercising other rights set forth in this Agreement, and such reasonable time shall be without loss of pay.

Section 3. F.O.P. Delegates

Recognizing the inherent benefits to labor and management of well-informed union reps, the Employer agrees that any employee(s) chosen as delegate(s) to an F.O.P. State or National Conference will, upon written application approved by the Association and submitted to the Employer with at least fourteen (14) days notice, be approved for two (2) paid travel days to attend such convention or conference. Delegates shall be allowed to use additional accrued leave time to attend FOP conferences with the total time used not to exceed one (1) week. No more than twelve (12) employees may take leave as a delegate under this provision. Requests for attendance shall be subject to the approval of the employer which shall not be unreasonably denied. Delegates shall provide to their immediate supervisor, certification of all training attended during such conferences immediately upon their return to duty. The total number of members belonging to any bargaining unit represented by the Association granted paid leave under this section shall not exceed an aggregate of twelve (12) members.

Section 4. Association Negotiating Team

No more than six (6) members designated as being on the Association negotiating team who are scheduled to work on a day on which negotiations will occur, shall, for the purpose of attending scheduled negotiations, be excused from their regular duties without loss of pay. If a designated Association negotiating team member is in regular day off status on the day of negotiations, he will not be compensated for attending the session. Association negotiating team members assigned to a shift following the negotiations shall be granted an amount of comp time equal to the length of the negotiations.

Section 5. Bargaining Unit Member List

The Employer will furnish the Association with a current list of all bargaining unit members holding the rank of Police Sergeant on a quarterly basis, identifying the employee's name, Department Service number, work mailing address, date of appointment and place of assignment.

Section 6. Bulletin Boards

The Employer agrees to furnish and maintain suitable bulletin board space in convenient places in work areas to be used by the Association for notices to its members, as reasonably requested by the Association.

Section 7. Intra-office mail system

The Employer will permit the President or Vice-President of the Association to use the Department's electronic and intra-office mail system for the purpose of notifying members of the Association and/or members of the bargaining unit of the date, time and location of a general membership meeting and other reasonable uses as determined by the Association so long as it shall not include commentary on department policies, practices or management and shall not be used for political activity or other prohibited matters.

Division Representatives will be permitted to use the Department's electronic and intra-office mail system for the purpose of communicating with members of their division under the same restrictions herein. The Employer agrees to provide the Association's Business Manager with full access to changes in Department policies, procedures or orders.

Section 8. Promotional Orientation Sessions

The Employer shall allow the Association a period of time not to exceed one (1) hour to address each newly promoted group of Police Sergeants during promotional orientation sessions relating to information about the Association and the collective bargaining agreement. Release time shall be granted for up to two (2) employees designated by the Association to speak at promotional orientation sessions. The Employer agrees that neither its command staff nor other persons acting as agents of the employer shall in any way discourage newly promoted Police Sergeants from considering membership in the Association.

Section 9. Roll Call Announcement

Upon reasonable advance notice to the Watch Commander and the Watch Commander's consent, a representative of the Association may notify fellow employees of Association business at roll call. The Watch Commander's consent shall not be unreasonably withheld.

Section 10. Distribution of Agreement

Within thirty (30) days after this agreement is approved by the Employer, the Employer shall display the agreement and any benefit plans it incorporates on the password protected part of its website so that it is accessible to all members of the bargaining unit; provided, however, that any economic issues shall be excluded until passage of the Compensation Ordinance.

Section 11. Access to Members

With the prior approval of the Police Chief, the Employer shall provide the Association representatives with access to members of the bargaining unit at their work assignments for the purpose of conducting union business except that the Department may require Association representation to sign a log book recording the time and date of their entry and the Department may restrict access to sensitive areas of Police buildings.

Section 12. Newsstands

The Employer agrees to allow the Association to place newsstands containing the Association's monthly publication in all buildings where members of the bargaining unit report to work in a convenient and conspicuous location within each building. The newsstands shall be provided at the expense of the Association.

Section 13. FOP Disaster Trailer

The Employer agrees that on any occasion when the Missouri State FOP Disaster Trailer has been activated and deployed to respond to a formally declared disaster or state of emergency, up to two employees designated by the Association shall be provided up to seven (7) days of paid release time, excluding overtime unless so reimbursed by a state or federal agency, not to exceed the duration of the deployment, for the purpose of manning the FOP Disaster Trailer. Except that, the total number of members belonging to any bargaining unit represented by the Association granted paid leave under this section shall not exceed an aggregate of two (2) members, subject to the approval of the appointing authority.

Section 14. Supplemental Voluntary Insurance Benefits

The Employer agrees that it shall allow the Association to offer voluntary insurance benefits through payroll deduction, subject to the withholding procedures of the Office of the Comptroller, that supplement employees' life, health, dental and/or disability insurance policies. Upon receipt of a written and signed authorization form (attached as Appendix A) from an employee, the Employer shall deduct the amount of premiums set forth in such form along with any other withholdings authorized by the employee in writing and shall remit such deductions per pay period to the Association in the same manner that the Employer remits dues deductions to the Association. The Employer further agrees that all such deductions shall be withheld on an after tax basis. The Employer further agrees to allow reasonable access to bargaining unit members at their work assignments to the insurance vendor selected by the Association for the purpose of offering such voluntary benefits to members. Such access shall be limited to roll call rooms, lunchrooms, and breakrooms unless otherwise approved by the Employer.

ARTICLE 9 - INVESTIGATIVE RIGHTS

Section 1. Conduct of Investigations and Rights of Police Sergeants

The procedures set forth in this section shall apply prospectively to investigations initiated after the effective date of this Agreement. All investigations initiated prior to, and still pending as of, the effective date of this Agreement shall be governed by the predecessor agreement. The procedures for and rights of employees in connection with internal investigations as they apply to commissioned officers holding the rank of Police Sergeant are set forth in Rule 7, Sections 7.001 through 7.004 and Sections 7.006 through 7.016 of the Police Manual, in effect November 4, 2013, subject to the changes set forth in the following paragraph. If the Department formally adopts any further changes to Rule 7, Sections 7.009, 7.010, 7.013, 7.014 or 7.015, the Association shall be given notice and may elect whether or not to incorporate the modified language into this Agreement. Provided that both parties agree to any changes to the above provisions, it shall be made part of this agreement as an appendix and shall supersede any conflicting language in this section to the extent that it is enforceable by law.

Section 7.004.A – “the Board of Police Commissioners” is deleted.
Section 7.004.C.3.q – “at a Civil Service hearing” is substituted for “in a Board Trial”.
Section 7.004.C.5 – “the Chief of Police” is substituted for “the Board”.
Section 7.004.C.6 – “the Chief of Police” is substituted for “the Board”.
Section 7.004.C.35 – “the Board” is deleted.
Section 7.011.B – “Board” is deleted.
Section 7.012 – Deleted
Section 7.013.B – “the Board of Police Commissioners” is deleted.
Section 7.013.E – “The Chief of Police” is substituted for “the Board”
Section 7.014.A – “The Chief or the Chief’s designee” is substituted for “The Secretary to the Board of Police Commissioners”.
Section 7.014.C – “[T]he Chief or, if appealed, by the Civil Service Commission” is substituted for “the Board of Police Commissioners”.
Section 7.014.E – The last sentence is deleted.
Section 7.015.K – “Board of Police Commissioners” is deleted. “[T]he City’s Law Department” is substituted for “Legal Division”.

Section 2. Political Activity

Employees, as First Responders, may engage in the political activity protected by RSMo 67.145. Any other political activity is governed by the City Charter, Civil Service Rules, and Police Manual Section 7.005.

Section 3. Administrative Suspension

A Police Sergeant shall have the right to appeal an administrative suspension to the Civil Service Commission within ten (10) days of receiving notice of placement on administrative suspension to determine whether good cause exists for placement on administrative leave and may utilize earned discretionary holidays, accrued vacation leave, accrued sick bonus time or compensatory time, for some or all of the suspension period.

If an employee is placed on administrative suspension and the Police Chief thereafter determines that disciplinary suspension or disciplinary leave is warranted, the disciplinary suspension or disciplinary leave shall commence on the effective date of the administrative suspension and if the employee has been on paid leave, such paid leave will not be restored. If the length of time of the disciplinary suspension or disciplinary leave is less than the length of time of the administrative suspension, the employee will be compensated for the length of time on administrative suspension beyond the period of time of the disciplinary suspension or disciplinary leave, by receiving back pay, if docked, or by having paid leave restored, if such paid leave was taken. If the Police Chief determines that a demotion is warranted, the employee shall be returned to duty immediately and receive back pay for the period of administrative suspension, if docked during such time, or have his/her paid leave restored, if such paid leave was taken, subject to the Rules of the Civil Service Commission.

Section 4. Civil Service Commission's Authority

The Employer and the Association acknowledge and agree that this article is subject to ratification and adoption by the Civil Service Commission. In the event the Civil Service Commission fails to ratify and adopt this article, the Association has the right to immediately reopen negotiations regarding this article.

Section 5. Right to Speedy Process

Notwithstanding any provision of this Agreement to the contrary, the parties recognize that employees have a reasonable expectation of a speedy investigation and disposition of allegations of misconduct that are investigated and reviewed by the Employer. The Employer agrees that it shall not unreasonably delay investigations of misconduct, the review of findings of such investigations, or the conduct of appeals by employees aggrieved by disciplinary decisions.

ARTICLE 10 - PERSONNEL FILES

Section 1. Personnel Files

The Employer shall keep a personnel file in the City of St. Louis Department of Personnel for each employee within the bargaining unit.

Section 2. Inspection of Personnel File in the City of St. Louis Department of Personnel

Upon request of an employee, the Employer shall reasonably permit an employee to inspect his personnel file subject to the following:

1. Such inspection shall occur within a reasonable time following receipt of the request;
2. Such inspection shall occur during daytime working hours Monday through Friday upon reasonable request;
3. The employee shall not be permitted to remove any part of the personnel file from the premises but may obtain copies of any information contained therein, for a fee which shall not exceed the actual cost of copying;
4. The employee may have a representative of the Association present during such inspection.

Section 3. Review of IAD History

An Employee shall have the right, upon reasonable notice to Internal Affairs Department (IAD), to view the Employee's IAD history and to take notes during the viewing but can not leave with any documents.

Section 4. Notification

Employees shall be given immediate written notice by the Employer when a formal, written warning or other disciplinary documentation is issued. An employee may attach to any material placed within his file a letter of rebuttal, which must remain in the file along with the material. Signing a copy of the disciplinary action shall constitute receipt of notice only. The Employee shall be entitled to a copy of the disciplinary notice.

ARTICLE 11 - DISCIPLINE

Section 1. Administration and Imposition of Discipline

The provisions of this article shall apply to commissioned officers holding the rank of Police Sergeant. The provisions of this article shall apply prospectively to discipline initiated by the issuance of an Employee Misconduct Report or an Expedited Consent to Accept Recommended Discipline after the effective date of this Agreement. Where an Employee Misconduct Report or an Expedited Consent to Accept Recommended Discipline has been issued prior to the effective date of this Agreement, the disciplinary process shall be governed by Civil Service Rule 19 and applicable Special Orders. The procedures for and rights of employees in connection with discipline are set forth in Rule 7, Section 7.017 through Section 7.020 of the Police Manual (together with the annexes), in effect November 4, 2013 subject to the changes set forth in the following paragraph. If the Department formally adopts any further changes to Rule 7, Sections 7018, 7019 or 7.026-F (together with the annexes), the Association shall be given notice and may elect whether or not to incorporate the modified language into this Agreement. Provided that both parties agree to any changes to the above provisions, it shall be made part of this agreement as an appendix and shall supersede any conflicting language in this section to the extent that it is enforceable by law.

Section 7.017.A – “Chief of Police” is substituted for “Board”.

Section 7.017.B.1 – “Chief of Police” is substituted for “Board of Police Commissioners”

Section 7.017.B.2 - “Chief of Police” is substituted for “Board of Police Commissioners”

Section 7.018.C – Deleted

Section 7.019.D - Deleted

Section 7.020.B.1 – “waiver of appeal and hearing rights” is substituted for “Board Waiver”. The second and third sentences are deleted.

Section 7.020.B.2 – Deleted

Section 7.020.B.3 – Deleted

Section 7.020.B.4 – Deleted

Section 7.021.I – Deleted

Section 7.021.L – the following language is substituted for the current language: The Summary Hearing Board may affirm, increase the recommended discipline (up to a maximum of 15 days) or decrease the recommended discipline.

Section 7.022 - Deleted

Annex 2 – Deleted

Section 2. Disciplinary Code

Rule 7, Section 7.025 (together with the Annex #1) of the Police Manual, including all revisions, in effect November 4, 2013 shall remain in effect subject to the changes in the following paragraph, which shall be incorporated in any re-codification of Rule 7 in whatever new form it may take.

Section 7.025.B – Deleted

Section 7.025.D – “the Chief” is substituted for “Board of Police Commissioners”.

Section 3. Discipline of less than sixteen (16) days disciplinary suspension or disciplinary leave - Summary Hearing Board

Discipline of less than sixteen (16) days disciplinary suspension or disciplinary leave, unless accepted by the employee, shall be determined by a Summary Hearing Board (“SHB”). Such discipline shall not be imposed until such time as the SHB reaches its decision in the case. The SHB shall not be authorized to reduce recommended discipline to less than a verbal reprimand, provided however, that written and verbal reprimands shall not be considered as sustained complaints for the purpose of progressive discipline as provided for in the disciplinary matrix of Rule 7. Any discipline sustained by the SHB, excluding written or verbal reprimands, may be appealed to the Civil Service Commission. The decision of the SHB shall be final if no timely appeal is filed.

No Police Sergeant shall be appointed to serve on a SHB who has not completed one (1) year of service at that rank.

A SHB panel is selected every six months from a pool of volunteers at all ranks of Police Sergeant and above. The Association shall select from the pool of volunteers a Police Sergeant and an alternate Police Sergeant to serve on the panel. The Chief of Police shall select from the pool of volunteers, for each rank above Police Sergeant, one commander an alternate to serve on the panel.

When a Police Sergeant requests a SHB, the SHB shall consist of: a command rank officer at the rank of Captain or above (who shall serve as Chairperson of the SHB); an employee of the same rank as the accused employee, and; an employee one rank above that of the accused employee. When a SHB must be assembled, the Chief or his designee shall notify the Police Sergeant from the SHB panel and the command rank officer at the rank of Captain or above from the SHB panel. These two members of the SHB shall

appoint the third member, who shall be an employee at the appropriate rank from the SHB panel.

Neither the Inspector of Police nor any other employee assigned to the Internal Affairs Division shall discuss the case with any member of the SHB outside of the hearing or otherwise attempt to influence the SHB's decision. There shall be no intimidation or retaliation against any employee for serving on the Summary Hearing Board.

Section 4. Discipline of sixteen (16) days or more of disciplinary suspension or disciplinary leave, reduction in rank or termination - Civil Service Hearing

Discipline of sixteen (16) days or more of disciplinary suspension or disciplinary leave, reduction in rank or termination, may be appealed by the Police Sergeant to the Civil Service Commission. Irrespective of any provisions of Rule 7 of the Police Manual or its re-codified successor rule to the contrary, such discipline is determined by the Chief of Police and may be imposed at the time of such determination.

Upon timely appeal to the Civil Service Commission, a hearing shall be conducted in accordance with the "Evidentiary Hearing Process" policy adopted by the Civil Service Commission, to the extent such policy is not inconsistent with Section 84.344.8 RSMo. Section VII of said policy concerning reduction of back pay shall not apply if the case is continued at the written request of the accused member and with the consent of the Chief until the conclusion of the criminal matter in the trial court. Notwithstanding the provisions set forth in Section VI of such policy, within ten (10) calendar days of the date of the accused member's signature indicating that he/she intends to appeal the discipline imposed, the Department shall produce or make available to the accused member or his/her attorney the following items in the Internal Investigation File pertaining to the discipline imposed and the underlying charges and investigation of those charges:

- 1) Any statements of the accused and witnesses (video, audio and written).
- 2) Any tangible or physical evidence relating to the charges at issue, including but not limited to items such as surveillance videos or photos, 911 tapes, bank or credit card statements and phone and other records.
- 3) Inter-office memoranda relating substantively to the investigation or charges, excluding any attorney-client communications.
- 4) All investigative reports, including I-Leads reports, ICAD reports, INET reports and incident reports.
- 5) ARTS form and any attachments.
- 6) Investigation Information Sheet.

- 7) Advice of rights forms, video or audio recordings.
- 8) ECARD.
- 9) Warrant application; and
- 10) Notice of Discipline.

Further, notwithstanding the provisions set forth in Section VI of such policy, in the case of terminations appealed to the Civil Service Commission, each party shall be entitled to take up to three (3) depositions upon reasonable notice to the other party. Upon request in extraordinary circumstances, the hearing officer acting on behalf of the Civil Service Commission may, in his/her discretion allow additional depositions.

The decision of the Civil Service Commission shall be final.

Section 5. Imposed Discipline which Includes Loss of Pay

In the case of any disciplinary suspension or disciplinary leave, the employee may work secondary employment subject to the Employer's approval, which shall not be unreasonably withheld. This provision shall not apply to administrative suspensions.

Section 6. Civil Service Commission's Authority

The Employer and the Association acknowledge and agree that this article is subject to ratification and adoption by the Civil Service Commission. In the event the Civil Service Commission fails to ratify and adopt this article, the Association has the right to immediately reopen negotiations regarding this article.

ARTICLE 12 - DISPUTE RESOLUTION AND GRIEVANCE PROCEDURE

Section 1. Definition of a Grievance

A grievance is defined as any unresolved difference between the Employer and the Association or any employee regarding the application, meaning or interpretation of a provision of this Agreement or which involves an alleged violation of a provision of this Agreement and excluding discipline issues or other matters that are reserved to the disciplinary processes set forth in Articles 9 through 11 of this agreement. The Association retains the right to grieve the failure of the Department to follow procedures established in Articles 9 and 11.

In order to avoid confusion about the application of the grievance process herein agreed to by the parties, the Employer agrees that it will no longer use the term "grievance" for any internal process used for adjusting disputes that currently exists or is hereafter adopted.

Section 2. Informal Dispute Resolution

In the interest of resolving disputes at the earliest possible time, it is agreed that an attempt to resolve a dispute may be made between the employee and his immediate supervisor. If the employee elects to make his complaint to his immediate supervisor, the supervisor will notify the employee of the decision within ten (10) calendar days following the day when the complaint was made. Settlements or withdrawals at this step shall not constitute a precedent in the handling of other grievances. In the event of a complaint, the employee shall first complete his assigned work task, and complain later. The Association may initiate grievances at the Step 1 described below. Neither the employee nor the Association forfeits the right to pursue further dispute resolution under this Article by seeking Informal Dispute Resolution.

Section 3. Representation

Grievances may be processed by the Association on behalf of an employee, on behalf of a group of employees, or the Association itself. Either party may have the grievant or one (1) grievant representing a group of grievants present at any step of the grievance procedure, and the employee is entitled to Association representation at each and every step of the grievance procedure upon his request. Grievances may be filed on behalf of two (2) or more employees only if the same facts, issues and requested remedy apply to all employees in the group.

Section 4. Subject Matter

Unrelated issues shall not be addressed in the same grievance if it is grievant specific. A grievance shall contain a statement of the Association's position, the Article, and Section of the Agreement allegedly violated, the date of the alleged violation, the relief sought, and the signature and the date of the grieving employee(s) or an Association representative. Either party may request of the other that parallel grievances of a similar nature be consolidated at any time prior to a matter being submitted to arbitration. If either party declines the other's request to consolidate such grievances, the requesting party may submit the question of consolidation to the Arbitrator selected to hear the first such matter submitted for arbitration. The Arbitrator shall have the sole authority to determine the appropriateness of consolidating the grievances and hearing them together based on evidence submitted by the parties. The standard of review for the Arbitrator in such matters shall be that the grievances must be substantially similar in nature and that the same facts, issues and requested remedy apply to all of the grievants.

Section 5. Withdrawal and Advancement of Grievances

Grievances may be withdrawn at any step of the grievance procedure without precedent.

The Association may advance the grievance to the next step if the Employer fails to timely answer. Time limits may be extended by mutual agreement.

Any grievance that is not filed within the time limits set forth in this Article and/or advanced within the time limits set forth in this Article will be considered to be abandoned and waived by the party failing to meet the time limits. Any grievance not advanced within the designated time limits will be treated as resolved based on the last response.

Section 6. Grievance Processing

No employee or Association representative shall leave his work assignment to investigate, file or process grievances without first securing permission of his supervisor. In the event of a grievance, the employee shall always perform his assigned work task and grieve his complaint later, unless the employee reasonably believes that the assignment endangers his safety. Grievances shall not be investigated by an Association representative during his working hours unless mutually agreed to by the Employer and the Association.

Section 7. Grievance Meetings

A maximum of two (2) employees (the grievant and/or Association Representative) per work shift shall be excused from work with pay to participate in a Step 1 grievance meeting, a Step 2 grievance meeting, a mediation, or an arbitration. The employee(s) shall only be excused for the amount of time reasonably required to present the grievance. The employee(s) shall not be paid for any time during which a grievance meeting occurs outside of the employee's work shift. In the event of a grievance, the employee shall first perform his assigned work task and file his grievance later unless the employee reasonably believes that the assignment endangers his safety.

Section 8. Steps in Procedure

Disputes arising under this Agreement shall be resolved as follows:

Step 1. If no agreement is reached or sought between the employee and the supervisor, as provided for in Section 2 Informal Dispute Resolution (IDR), the Association shall prepare a written grievance on a form mutually agreed to as set forth in Appendix B and present it to the Department's designated representative for handling grievances no later than ten (10) calendar days after the employee was notified of the IDR decision by the supervisor. If IDR is not sought, the Association shall prepare a written grievance on a form mutually agreed to as set forth in Appendix B and present it to the Department's designated representative for handling grievances within ten (10) calendar days after becoming aware of the alleged violation. Within ten (10) calendar days after the

grievance has been submitted, the Chief of Police or his designee shall meet with the grievant and the Association Representative to discuss the grievance and make a good faith attempt to resolve the grievance. The Chief or his designee shall respond in writing to the grievant and the Association Representative within ten (10) calendar days following the meeting. The Employer may initiate a grievance at Step 1 and the Association shall respond within ten (10) days. If the Employer is not satisfied with the Association response, the Employer may proceed to Step 3.

Step 2. If the grievance is not settled at Step 1, a written appeal may be filed within five (5) calendar days after the decision of the Chief of Police or his designee. Within ten (10) calendar days thereafter, the Director of Public Safety or his designee shall meet with the grievant and the Association Representative to discuss the grievance and make a good faith attempt to resolve the grievance. If the grievance is not settled at Step 2, the Director of Public Safety or his designee shall respond in writing to the grievant and the Association within ten (10) calendar days following the meeting. A copy of the response from the Director of Public Safety or his designee shall be forwarded to the Director of Personnel.

Step 3. If the grievance is not satisfactorily resolved at step 2, the Director of Personnel shall review the case and shall have ten (10) calendar days after receipt of the Step 2 response to propose settlements of the dispute to the union or, in the alternative, to propose mediation to the union. The dispute may, by mutual agreement only, be submitted for mediation. In such cases, the parties shall jointly submit a written request to the Federal Mediation and Conciliation Services ("FMCS") requesting the services of a mediator for grievance mediation. The grievance mediation shall be held at a time and place mutually agreeable to the parties and the mediator in an attempt to satisfactorily settle the grievance.

Proceedings before the mediator shall be informal and the mediator will have the right to meet jointly and/or separately with any person or persons at the grievance mediation conference. The mediator shall assist the parties in an attempt to reach a voluntary settlement. If the parties reach a settlement, it shall be reduced to writing and signed by the parties. Nothing herein shall prevent the Association and the Employer from entering into any settlement that would not set a precedent for other grievances at any step in the grievance process.

Step 4. If the dispute is not settled at Step 3, either party may demand that a grievance be submitted to arbitration within ten (10) calendar days after the mediation is completed, or, if the mediation was not agreed to, then within ten (10) calendar days after the Director of Personnel submits his final proposed settlement to the union. Within ten (10) calendar days after the matter has been submitted to arbitration, a representative of the Employer and the Association shall meet to select an arbitrator from a list of arbitrators proposed by the parties. If the parties are unable to agree on an arbitrator within five (5) calendar days after such meeting, the parties shall request the FMCS to submit a list of seven (7) arbitrators. Either party shall have the right to reject one (1) entire list of arbitrators. The arbitrator shall be selected from the list of seven (7) by alternate strikes

by the Employer representative and the Association. A coin toss shall be used to determine the first strike. The loser of the coin toss shall strike first. The person whose name remains on the list shall be the arbitrator. The arbitrator shall be notified of his selection by a joint letter from the Employer and the Association. Such letter shall request the arbitrator to set a time and a place for the hearing subject to the availability of the Employer and Association representatives and shall be notified of the issue where mutually agreed by the parties. All hearings shall be held in the City of St. Louis unless otherwise agreed to.

Both parties agree to make a good faith attempt to arrive at a joint statement of facts and issues to be submitted to the arbitrator.

The Employer or Association shall have the right to request the arbitrator to require the presence of witnesses and/or documents. Each party shall bear the expense of its witnesses. The Employer has a duty to answer the Association's request for information and documents relevant to the investigation of and preparation of a grievance for arbitration before the hearing. Relevant information and documents not so provided shall not be considered by the Arbitrator.

Once a determination is made that the matter is arbitrable or if such preliminary determination cannot be reasonably made, the arbitrator shall then proceed to determine the merits of the dispute, including whether the grievance time limits set forth above have been met.

The expenses and fees of arbitration and the cost of the hearing room shall be shared equally by the Employer and Association. Costs of arbitration shall include the arbitrator's fees, room cost and transcription costs. The decision and award of the arbitrator shall be made within forty-five (45) days following the hearing and shall be final and binding.

Section 9. Authority of the Arbitrator

The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the provisions of this Agreement. The arbitrator shall not have a right to address subject matters not expressly addressed in this Agreement. The "past practice" doctrine shall not be applicable to matters submitted to arbitration. Arbitration of any matter under this Agreement is subject to annual appropriation of funds designated for said arbitration. The arbitrator shall consider and decide only the question of fact as to whether there has been a violation, misinterpretation or misapplication of the specific provisions of this Agreement as submitted to him by the parties and shall have no authority to make a decision on any issue not so submitted to him. The arbitrator shall have the power to determine the issue and defenses raised by the grievance and answers to it as submitted in writing up through Step 2. The arbitrator shall have no authority to make a decision on any issue not so submitted or raised. The arbitrator shall be without power to make decisions contrary to or inconsistent with applicable federal, state or local law or public policy. The arbitrator shall submit his or her decision in writing within

forty-five (45) days following the close of the hearing or the submission of briefs by the parties, whichever is later, unless the parties agree to a written extension, thereof. The decision shall be based solely upon the arbitrator's interpretation of the meaning or application of the specific terms of this Agreement to the facts of the grievance presented, consistent with applicable law and public policy. The arbitrator shall have the authority to fashion an award consistent with the requested remedy provided, however, that if monetary damages are awarded, the arbitrator shall only have authority to award a "make whole" remedy that shall never include any punitive damages, attorneys' fees or expert witness fees. A decision rendered consistent with the terms of this Agreement shall be final and binding.

Section 10. Disputes Regarding Arbitrability

Notwithstanding any other provision of this Agreement, in the event Employer, acting through the City Counselor, within 30 days after the Association gives notice of a demand for arbitration of a grievance, contends that the subject of the particular grievance conflicts with the Charter of the City of St. Louis or other applicable law and is therefore not subject to arbitration hereunder, the City Counselor shall notify the Association, and the processing of the grievance will be suspended. The inclusion of the foregoing sentence shall not be interpreted as the Association's agreement with the City's position on such issues. Within 30 days after the Employer's notice, the Association must either withdraw the grievance or file an appropriate lawsuit in which a court can determine the issue of arbitrability of that issue or topic. The "past practice" doctrine shall not be a sole basis for a grievance that is not supported by the terms and conditions of the Agreement; provided, however, either party may use past practice to help resolve the meaning of an ambiguous term of the Agreement. The City Counselor shall be included on all notices referred to in this section.

ARTICLE 13 – SENIORITY

Section 1. Definition of Seniority

As used herein, the term "total seniority" shall refer to and be defined as the continuous length of service or employment from the date of commissioned appointment or date of last hire by the City or its predecessor, whichever is earlier.

As used herein, the term "time-in-rank seniority" shall refer to and be defined as the continuous length of service or employment from the date of promotion to the rank of Sergeant.

Section 2. Probation Period

Newly promoted Police Sergeants shall serve a probationary period in accordance with applicable Civil Service Rules.

Section 3. Seniority List

The Employer and Association have agreed upon the initial seniority list setting forth both the total seniority and time-in-rank seniority for all employees covered by this Agreement and shall become effective on or after the date of execution of this Agreement. Such lists shall finally resolve all questions of seniority affecting employees covered under this Agreement or employed at the time the Agreement becomes effective, except in the case of employees with identical seniority dates. In the case of such ties, seniority for a specific decision or purpose shall be resolved at the time of the decision or event by the flip of a coin in the case of a tie between two employees and the drawing of numbers from a hat in other cases. Disputes as to seniority listing shall be resolved through the grievance procedure.

Section 4. Termination of Seniority

An employee shall be terminated by the Employer and his seniority broken when he:

1. Quits by oral or written resignation; or
2. Is discharged for just cause; or
3. Is laid off pursuant to the provisions of the applicable agreement for a period of twenty-four (24) months or the expiration of his POST certification, whichever is greater; or
4. Accepts gainful employment while on an approved leave of absence involving an ability to work from the Police Division unless otherwise approved; or
5. Is absent for two (2) scheduled work days without proper notification or authorization; or
6. Fails to return to work at the conclusion of an approved leave of absence for a period of three (3) consecutive days unless rendered incapable; or
8. Retires.

Section 5. Seniority While On Leave

Employees will not continue to accrue seniority credit for all time spent on authorized unpaid leave of absence; provided however that if an employee successfully challenges a disciplinary unpaid suspension, his seniority shall be restored.

Section 6. Conflicts in Vacation or Personal Days

Employees shall select personal holidays and the periods of their annual vacation shall be based on total seniority in accordance with Section 1 of this Article. Any conflict resulting from the selection process shall be resolved by total seniority within their current rank. The more senior employee by virtue of total seniority within their current rank shall have first choice.

Section 7. Return of Former Employees

Employees who voluntarily leave the Department in good standing and later return to the Department shall return with a new seniority date; provided, however, for persons who return to employment such employees shall be subject to vacation restoration governed by the terms of Section 17 of the Compensation Ordinance.

ARTICLE 14 - REDUCTIONS IN FORCE

1. In the event of the necessity of a reduction in the number of employees in the bargaining unit, employees shall be laid off by inverse Department seniority.
2. Recalls to active employment shall be in reverse order of the reduction.
3. The Department shall notify an employee of a recall by a notice mailed to his address and email on file with the Department. A copy shall also be emailed to the Association. The employee shall have two (2) weeks from the date of the receipt of the notice to report for duty or two (2) weeks from the date the Department is notified that the notice is undeliverable. It is the responsibility of all employees eligible for recall to notify the City of St. Louis Department of Personnel – Police Division of their current address.
4. An employee's recall rights shall terminate two (2) years after the effective date of his layoff or the expiration of his POST certification, whichever is greater.
5. The parties agree to comply with the foregoing procedure for addressing layoffs or reductions in force unless compliance with State or Federal law requires otherwise.

ARTICLE 15 - HOLIDAYS

Section 1. Paid Holidays

Bargaining unit members shall receive fifteen (15) paid holidays per year.

Section 2. Designated Holidays

The Employer designates the following ten dates as "paid holidays":

New Year's Day
Martin Luther King's Birthday
President's Day
Memorial Day
Independence Day
Labor Day
Veteran's Day
Thanksgiving Day
Day after Thanksgiving Day
Christmas Day

In addition the Employer shall provide to the bargaining unit members five (5) personal holidays which shall be scheduled in accordance with the department policies.

Section 3. Compensation for Designated Holidays

1. Worked Holidays:

(a) Employees will receive four (4) hours of compensatory time if they are required to work a full eight (8) hour shift that begins on any of the following days:

1. January 1st
2. Last Monday in May
3. July 4th
4. First Monday in September
5. Fourth Thursday in November
6. December 25th

(b) In addition, employees who are required to work the afternoon, evening overlay or night watch on December 31st will receive four (4) hours of compensatory time.

(c) The compensatory time earned on these days will be banked in an account separate from other overtime hours earned. The duty roster system will indicate that the employee was working on the day and will automatically bank the four (4) hours that were earned. It will not be necessary to complete an overtime form.

(d) Compensatory time earned under this policy for working on authorized days during any calendar year must be taken by December 31

of the following calendar year or be forfeited. Requests to take compensatory time off must be approved by the Unit Commander. The duty roster code "CPT" will be used when an employee receives the Unit Commander's approval to take off using compensatory time earned under this policy. Compensatory time off may be taken only in increments of one (1) hour. It is not necessary to complete an overtime form when taking this time off.

2. Non-Worked Holidays:

Employees covered by this Agreement when their regularly scheduled day off falls on the actual day of a designated holiday, shall be paid a regular day's holiday pay (a day equals eight hours).

ARTICLE 16 - VACATIONS

Section 1. Vacation Leave

As used herein, years of service shall include continuous employment with the Employer and its predecessor. The Employer shall grant every member of the police force who has served for one year or more a total of three weeks vacation each year with pay, and each member of the bargaining unit who has served the department for twelve years or more shall receive four weeks vacation each year with pay, and each member of the police force who has served the department for twenty-one years or more shall receive five weeks vacation each year with pay, and each member of the police force who has served the department for thirty years or more and is eligible to participate in the deferred retirement option plan shall receive six weeks vacation each year with pay; however the Employer may grant an additional week of paid vacation to members after one year of service. All full-time employees shall earn vacation time. Employees on an unpaid leave of absence or layoff shall not accrue vacation time. Eligible employees shall earn vacation time in accordance with the following schedule on employment anniversary dates as follows:

<u>Completed Years of Service</u>	<u>Vacation Leave</u>
1-11 years	Three weeks
12-20 years	Four weeks
21-29 years	Five weeks
30 years +	Six weeks

Section 2. Maximum Vacation Accrual

The maximum vacation accrual amount is 600 hours. Accrual shall be based on a bi-weekly basis according to the above schedule.

Section 3. Vacation Use

If vacations are canceled due to an emergency, they are to be rescheduled by mutual agreement of the employee and the supervisor. Forty (40) hours of vacation leave may be taken in one (1) hour increments subject to the approval of the Supervisor, which shall not be unreasonably withheld.

Section 4. Vacation Process

This section incorporates Section 8.601, A through H and the first sentence of Section 8.602 of the Police Manual or its successor special order. If the Employer formally adopts any changes to Section 8.601, A through H and/or the first sentence of Section 8.602 of the Police Manual or its successor special order, the Association shall be given written notice and may elect whether or not to incorporate the modified language in this Agreement.

ARTICLE 17 - SICK LEAVE

Section 1. Allowance

It is the policy of the Employer to provide protection for its full-time employees against loss of income because of illness. All eligible employees are encouraged to save as much sick leave as possible to meet serious illness situations. Sick leave is not intended as a one-day vacation nor to be used to extend vacation periods or holidays. Any employee contracting or incurring any illness or injury, which renders such employee unable to perform the duties of his employment shall receive sick leave with pay in accordance with this Agreement.

Section 2. Accumulation

Sergeants will be granted sick leave at the rate of 3.70 hours bi-weekly. In addition, military reinstatements will be credited, on the date of their reinstatement, with the number of sick leave credits accumulated prior to entering the military. . In addition, military reinstatements will be credited, on the date of their reinstatement, with the number of sick leave credits accumulated prior to entering the military. Officers hired prior to April 20, 2011 may earn and bank sick leave hours on an unlimited basis until termination from the Department.

Sergeants hired prior to April 20, 2011 with thirty (30) years of service and possessing 2,200 accrued sick leave hours, will receive compensation for one-half of their accumulated sick leave hours. Sergeants hired prior to April 20, 2011 who have at least twenty (20) years of service who possess 1,600 accrued sick leave hours, will receive compensation for one-fourth of their accumulated sick leave hours, and also receive 173.33 hour pay (2080 hours divided by 12). All other Sergeants hired prior to April 20,

2011 terminating their employment with the Department will receive compensation for one-fourth of their accumulated sick leave hours at the time of termination. These benefits are not granted to employees who have pled guilty, been found guilty or otherwise convicted of a crime prior to termination.

All Sergeants, shall accumulate sick bonus time (SBT) as follows:

1. For the first six (6) months (January 1st – June 30th) of a calendar year an employee with Perfect Attendance will be granted two (2) days of paid bonus time off to be taken eight (8) hours at a time within the following six (6) months. ALL bonus time off earned in the first six (6) months of a calendar year MUST be taken in the following six (6) months and cannot be taken in less than eight (8) hour periods.
2. Absences of Eight (8) hours or Less (January 1st – June 30th): For the first six (6) months (January 1st – June 30th) of a calendar year in which an employee has been absent eight (8) hours or LESS, an employee will be granted one (1) day of paid bonus time off within the following six (6) months. ALL bonus time off earned in the first six (6) months of a calendar year MUST be taken in the following six (6) months and cannot be taken in less than eight (8) hour periods.
3. Perfect Attendance (July 1st – December 31st): For the second six months (July 1st – December 31st) of a calendar year an employee with perfect attendance will be granted two (2) days of paid bonus time off to be taken eight (8) hours at a time within the following six (6) months. ALL bonus time off earned in the second six (6) months of a calendar year MUST be taken in the following six (6) months and cannot be taken in less than eight (8) hour periods.
4. Absences of Eight (8) Hours or Less (July 1st – December 31st): For the second six (6) months (July 1st – December 31st) of a calendar year in which an employee has been absent eight (8) hours or LESS, an employee will be granted one (1) day of paid bonus time off within the following six (6) months. ALL bonus time off earned in the first six (6) months of a calendar year MUST be taken in the following six (6) months and cannot be taken in less than eight (8) hour periods.
5. The incentive periods are the six (6) month periods between January 1st – June 30th, and July 1st – December 31st. Eligible employees must take their bonus time off in the allotted six (6) month period or forfeit the unused bonus days.

Section 3. Procedures

There shall be no advancement of paid sick leave. Sick leave shall be paid at full pay at the current rate of compensation.

Sick leave may be utilized by employees when they are sufficiently ill so that good judgment would determine it best not to report to work or in the event of injury not arising out of or in the course of their employment, for routine medical and dental appointments. All foreseeable leave for such purposes shall require a specific prior approval of the employee's supervisor or designee.

Any absence of more than three (3) consecutive working days shall require a Healthcare Providers' statement of release and verification substantiating that the employee may return to work. If required, a Healthcare Provider's statement should be submitted no later than two (2) working days after the employee returns to work. If an illness or injury requires an extended use of accrued leave for hospital stays, treatment, and/or recovery time, a Healthcare Provider's statement must be submitted to the Commander, Manager, or Director every thirty (30) days commencing from the first day off work. The Healthcare Provider's statement should include a diagnosis, prognosis for recovery, and an approximate date of return to either limited or full duty.

NOTE: A healthcare provider's statement for undocumented sick time must be submitted within three (3) days of the employee's return to work. Statements that are submitted any later will not be accepted and the time taken will remain undocumented.

The employee's supervisor may direct an employee who appears ill to leave work to protect the health of others; provided however that this employee may return to work if his doctor certifies that he is not ill.

Section 4. Acceptable Standards of Sick Leave

1. The amount, frequency and type of undocumented sick leave usage that will be considered as being within the acceptable limits and the established standard for any twelve (12) month period will be:
 - (a) Six (6) one-day sick leave absences; or
 - (b) Three (3) two-day absences; or
 - (c) Six (6) days of sick leave in any combination of one (1) or two (2) days.
2. Suspect Pattern – Use of undocumented sick leave in any amount immediately before or after scheduled time off (i.e., vacation time, recreation days, discretionary holidays, etc.) on two (2) or more occasions in any twelve (12) month period, except if the employee is on approved intermittent or reduced work schedule Family Medical Leave in accordance with the provisions outlined in Special Order 3-04, Family and Medical Leave Program.

NOTE: The indication of a "suspect pattern" as defined above is one factor management may consider during the course of an examination in establishing a pattern of sick leave abuse. Although in some cases, a "suspect pattern" may be considered excessive, this indication may not by itself serve as the basis for punitive action (i.e., disciplinary requests). When used as a determining factor of sick leave abuse, commanders are to ensure that all cases of "suspect pattern" be substantiated and documented.

3. Excessive Use of Sick Leave – Use of undocumented sick leave which exceeds the acceptable standard for sick leave usage. It will not constitute excessive use of sick leave, however, if any employee exceeds the acceptable standards because of:
 - (a) A serious illness or injury which requires hospitalization, treatment or recovery time in excess of the acceptable standards, provided that the need for such additional time has been verified (documented) by a physician;
 - (b) An illness or injury which would constitute a "serious health condition" under the Family and Medical Leave Act (FMLA); or
 - (c) A disability for which time off has been granted to the employee as a reasonable accommodation pursuant to the Americans with Disabilities Act (ADA).

Section 5. Sick Leave Abuse Sanctions

First Offense in a 12-month period - Employee(s) will receive a one (1) day suspension .

Second Offense in a 12-month period - Employee(s) will receive a three (3) day suspension.

Third Offense in a 12-month period - Employee(s) will receive a six (6) day suspension.

EXCEPTION: In the event an employee expects to exceed the standards above, the employee should complete an application for Family Medical Leave, as outlined in Special Order 3-04, Family and Medical Leave Program.

ARTICLE 18 - LEAVES OF ABSENCE

Section 1. Absence Due to Death in Immediate Family

1. In the event of the death of an immediate family member, an employee shall be permitted to be absent from his job for three (3) working days for each occurrence, and for each such day's absence, the employee shall receive compensation at his normal rate of pay. Such leave may be taken before, during or immediately after the funeral or memorial service of the immediate family

member without restriction by the Employer. If the employee desires to be absent for more than three (3) working days, he may utilize previously earned, unused, paid leave and receive compensation for each such additional day's absence at his normal rate of pay, provided that the Chief of Police approves such additional absence.

2. Any absence to attend the funeral or memorial service of anyone who is not a member of an employee's immediate family may be arranged with the Chief of Police, without pay, but previously earned and unused paid leave may be utilized in such case with the consent of the Chief of Police.

Section 2. Definition of Family

A member of the immediate family shall be defined to include the following:

- Parents;
- Foster parents or step-parents;
- Spouse;
- Child(ren), foster child(ren) or step-child(ren)
- Brother or sister;
- In-laws within immediate relationship to the employee;
- Grandparents or grandchildren of the employee;
- Domestic partner.

Section 3. Jury Duty

An employee required to serve on a grand jury or petite jury shall be granted leave for the period required to serve on such jury without loss of pay. Such employees shall sign a waiver of any compensation otherwise due them for serving on such jury.

ARTICLE 19 - HOURS OF WORK/OVERTIME

Section 1. Workday and Workweek

Contingent upon the passage of the half-percent (.5 %) sales tax increase by City voters on November 7, 2017, the City agrees that effective June 24, 2018, the work period for Police Sergeants shall be 160 hours in a 28 day cycle. Each employee shall be allowed a paid meal period per normal workday. This meal shall be considered out of service time during which the employee will be subject to priority calls. Employees will be allowed to take periodic breaks as long as they are not out of service and properly perform their duties. If the sales tax does not pass the parties agree to commence re-opener negotiations for Police Sergeant overtime for year two (2) of this Agreement within 30 days.

All time worked in excess of 160 hours during the 28 day period shall be compensated in accordance with Section 2.

Nothing in this Agreement shall be construed so as to prohibit the Employer and the Association from mutually reaching new or modified agreements about the length of hours of a workday, workweek or work cycle.

Section 2. Overtime Payment and Procedure

1. Overtime Pay: Contingent upon the passage of the half-percent (.5 %) sales tax increase by City voters on November 7, 2017, effective June 24, 2018 Police Sergeants shall be paid overtime for all hours worked in excess 160 hours during their 28 day period, hereby defined as one and one-half (1.5) times the employee's regular standard rate of pay. In addition to hours physically worked, holidays, discretionary holidays and sick-injured time shall count toward the 160 hour threshold during the 28 day period that must be met to earn overtime. If the sales tax does not pass the parties agree to commence re-opener negotiations for Police Sergeant overtime for year two (2) of this Agreement within 30 days
2. Compensatory Time in Lieu of Pay: Subject to the approval of the Employer, the employee may elect to receive compensatory time in lieu of overtime pay. Compensatory time shall be granted at the rate of one and one-half hour (1½) for each hour of overtime actually worked. Employee shall be allowed to accumulate up to forty (40) hours of compensatory time. Compensatory time may be used at such times and in such time blocks as are mutually agreed upon between the employee and the supervisor and permission to utilize compensatory time off shall not be unreasonably denied by the supervisor if operating requirements will not be adversely affected. Approval to utilize compensatory time shall occur within forty-eight (48) hours of the employee's written request.
3. Overtime Bank: Employees shall receive additional compensation for authorized overtime, court time and court standby time whenever the total accumulated time exceeds forty (40) hours. The accumulated forty (40) hours shall be taken as compensatory time off at the employee's discretion with the approval of his supervisor, and if not used, paid for upon termination or retirement.

Section 3. Callback

A callback is defined as an official assignment of work which does not continuously precede or follow an employee's regularly scheduled working hours. An employee will receive overtime for the actual time spent or a minimum of two (2) hours, whichever is greater, when required to return to duty on a call back. No overtime compensation will be granted for travel time for employees who are assigned a department car.

Section 4. Court Time

Employees covered by this Agreement required to attend court outside their regularly scheduled work hours, shall be compensated at the time-and-a-half rate for the

actual time spent attending court, except that an employee will receive a minimum of two (2) hours pay for going to court outside of his regularly scheduled workday.

Section 5. Standby Pay

The Department will compensate eligible employees for court standby time (which is computed at the rate of one-third ($\frac{1}{3}$) of an hour for each hour on standby) at the regular hourly rate of pay to which the employee is normally entitled which shall be incorporated into a Department of Personnel Pay Regulation.

Section 6. Watch Selection

Employees shall annually submit their watch preferences to their captain. In making watch assignments, captains shall award watches based on the watch preferences of employees by time-in-rank seniority as defined in Article 13 of this agreement. New sergeants transferred into a district or division shall not bump a sergeant out of his assigned watch or platoon and shall instead be assigned to a vacant position or a relief position until the schedule for the following year is completed.

Section 7. Schedules

Except in the case of emergencies, transfers, detachments, and details, schedules showing the regular days and hours to be worked by employees assigned to a district for a complete year, and changes thereto, shall be posted at least thirty (30) days prior to the effective date. For all other employees, schedules showing the regular days and hours to be worked for a complete year, and changes thereto, shall be posted at least ten (10) days prior to the effective date, except in the case of emergencies, transfers, detachments, and details. The selective use of detachments or details shall not be used for the purpose of defeating the notice requirements under this section. Scheduling for details shall initially be voluntary. If an insufficient number of officers volunteer for a given detail, the Employer reserves the right to require additional officers to work the detail based on inverse seniority within the job assignment(s) participating in the detail. Commanders shall notify sergeants within forty-eight hours when their names have been submitted to work a regular detail, which shall be defined as foreseeable recurring events such as: Mardi Gras, Fair St. Louis, VP Parade, Pride Parade, St. Patrick's Day Parades, Annie Malone Parade, Forest Park Balloon Glow, the Cardinals Home Opener, Election Day details, and Inauguration Day details. When staffing changes require that new names must be re-submitted, sergeants affected by such changes shall be notified within forty-eight hours of the change.

Section 8. Acting Sergeants

There shall be no acting Lieutenants unless they are compensated under the terms of the compensation ordinance.

Section 9. On-Call Compensation

The Director of Personnel, with the assistance of the appointing authority, may establish rates for on-call compensation in accordance with Section 2(l) of the Compensation Ordinance, which shall not be less than one-third (1/3) of an hour for each hour of qualifying stand-by time.

Section 10. Foreign Language Proficiency Pay

The Director of Personnel, upon the request of the appropriate appointing authority, may establish a program of cash awards or other incentives, not to exceed ten percent (10%) of annual salary, paid as an addition to pay, for the purpose of providing additional compensation for employees who are fluent in a foreign language and who use this skill in the necessary and regular recurring performance of the duties of their position. Cash awards shall be made from the personal services appropriation of the unit, the account from which the employee's salary is paid or from a general appropriation for this purpose. Cash awards and incentives under this program shall be made in accordance with guidelines established by the Director of Personnel.

ARTICLE 20 – WAGES

Section 1. Salary Matrix

The salary matrix for Police Sergeants is set forth in Appendix C. During each year of this Agreement (FY 2018 through FY 2020), all employees shall, at a minimum, be paid a wage in accordance with the attached Salary Matrix correlating to the correct step based upon their actual years of commissioned service. The Salary Matrix shall be amended upon the effective date of any and all salary increases that become effective during the term of this agreement to reflect the corresponding wage increases.

Section 2. Salaries

During the term of this Agreement, the minimum salary for Police Sergeants shall be no less than the salaries the Police Sergeants earned as of the date of the execution of this Agreement. Nothing in this Article shall be construed to prevent the Employer from increasing employees' salaries above these levels either pursuant to reopened negotiations or at its discretion.

Contingent upon the passage of the half-percent (.5 percent) sales tax increase by City voters on November 7, 2017, the City agrees to a \$6000 annual adjustment to the Police Division Pay Schedule set forth in Ordinance 70285 which shall be paid in bi-weekly installments beginning with the pay period starting June 24, 2018, plus full funding of the regular one (1) step longevity increase for the next fiscal year; if the sales tax does not pass negotiations on a wage re-opener will commence within thirty days thereafter.

The Employer agrees that in year three (3) of this Agreement employees shall be paid no less than they were paid in year two (2) of this Agreement. The Association may demand salary re-opener negotiations for year three (3) of this Agreement by giving written notice to Employer no later than December 1, 2018. Upon receipt of the Association's written demand for salary re-opener negotiations, the parties shall commence salary negotiations within thirty (30) days. Such re-opener may include negotiations over raises to be funded by pension reforms for new hires.

Nothing in this Agreement is meant to prohibit the employer from seeking multiple ballot initiatives or pursuing other legislative proposals in order to fully fund police salary increases.

For the purposes of this Agreement, year one (1) shall be defined as City Fiscal Year 2018, year two (2) shall be defined as City Fiscal Year 2019, and year three shall be defined as City Fiscal Year 2020.

Section 3. Sergeants' Educational Incentive Pay

During the period of this Agreement, the Employer shall not eliminate educational salary incentive increments.

Section 4. Night Differential

The Employer shall continue to pay a night differential of 10% for all full hours worked between the hours of 11 p.m. and 7 a.m. during the term of this Agreement.

Section 5. Military & MRC Pay

Full time permanent employees paid on a bi-weekly basis who are called to active duty as a member of the National Guard or any reserve component of the Armed forces of the United States and who are placed on a military leave of absence will be granted compensation in the amount to offset the difference between the employee's gross bi-weekly pay with the City and his/her total military pay plus allowances if such military pay and allowances is less than the employee's regular gross bi-weekly rates of pay and subject to submission of documentation as required by the Director of Personnel.

ARTICLE 21 - INSURANCE

Employer shall comply with the provisions of Section 84.344 RSMo.

The Association shall have representation on the Chief's Department-wide Benefits Committee concerning all of these benefits.

ARTICLE 22 - LABOR MANAGEMENT/SAFETY COMMITTEE

Section 1. Labor Management Conferences

The Association and the Employer mutually agree that in the interest of efficient management and harmonious employee relations, it is desirable that meetings be held between Association representatives and responsible administrative representatives of the Employer. Such meetings may be requested at least seven (7) days in advance by either party by placing in writing a request to the other for a labor-management conference and expressly providing the agenda for such meeting. Such meetings and locations shall be limited to:

1. Discussion of the implementation and general administration of this Agreement;
2. A sharing of general information of interest to the parties.
3. Notifying the Association of changes in non-bargaining working conditions not covered by the Agreement contemplated by the Employer which may affect employees.
4. Discussion of pending grievances on a non-binding basis to attempt to adjust such grievances and to discuss procedures for avoiding further grievances.
5. Items concerning safety issues.

The Employer and the Association agree to cooperate with each other in matters of the administration of this Agreement, and to the degree that standards of law enforcement can be maintained for the maximum protection of the citizens of the City of St. Louis.

To effectuate the purposes and intent of the parties, both parties agree to meet as necessary.

Section 2. Integrity of Grievance Procedure

It is expressly understood and agreed that such meetings shall be exclusive of the grievance procedure. Grievances being processed under the grievance procedure shall not be discussed in detail at labor-management conferences, and any such discussions of a pending grievance shall be non-binding on either party and solely for the purpose of exploring alternatives to settle such grievances and such grievance discussion shall only be held by mutual agreement of the Employer and the Association, nor shall negotiations

for the purpose of altering any or all of the terms of this Agreement be carried on at such meetings.

Section 3. Safety Issues

Any report or recommendation which may be prepared by the Association or the Employer as a direct result of a labor-management conference discussion will be in writing and copies shall be submitted to the Employer and the Association.

Section 4. Association Representative Attendance

When absence from work is required to attend labor-management conferences, employees shall, before leaving their work station, give reasonable notice to and receive approval from, their supervisor in order to remain in pay status. Supervisors shall approve the absence except in emergency situations. Employees attending such conferences shall be limited to four (4).

ARTICLE 23 - GENERAL PROVISIONS

Section 1. Use of Masculine Pronoun

The use of the masculine pronoun in this or any other document is understood to be for clerical convenience only, and it is further understood that the masculine pronoun includes the feminine pronoun as well.

Section 2. Clothing and Equipment Allowance

Unless otherwise mutually agreed, the Employer shall provide and maintain the following items for all Police Sergeants: one winter jacket, one nylon light weight jacket, two black neckties, one military cap, one trooper fur hat, one baseball cap, four pair of regulation trousers, six blue long sleeve shirts, six blue short sleeve shirts, body armor and appropriate external body armor carrier, one pair of black gloves, one raincoat, one name bar, one flashlight, one nightstick, one nightstick holder, one belt, one pair of handcuffs with key, one handcuff case, one regulation holster, one magazine case, one porta clip, four belt keeps, one whistle, one zippered summons pouch, and a functioning miniature radio.

The Uniform Section will replace worn or damaged items so that all employees will have the proper number of items prescribed for initial issue and that each item presents a suitable appearance. In cases of loss, theft or damage, the procedures established by the Chief will be followed.

Only Department issued or personally owned firearms which have been inspected and approved by the Department Armorer may be carried while on duty. All other

weapons carried by armed employees of the Department must be issued by the Department.

Section 3. Uniform, Safety and Equipment Committee

There shall be a uniform, safety, and equipment committee composed of an equal number of bargaining unit employees and management personnel to consider and/or investigate uniform, safety and equipment issues. The Association shall appoint its representatives to the Committee. There shall be no changes in existing uniform requirements or department issued equipment to employees or to existing safety standards without the Committee's recommendation. Any Committee recommendation concerning uniform, equipment and safety matters will be promptly acted on by the Chief within sixty (60) days provided that the Committee may designate a recommendation as an urgent safety issues in which case it will be acted on within thirty (30) days.

Section 4. Savings Clause

If any provision of this Agreement or any application thereof should be rendered or declared unlawful, invalid or unenforceable by virtue of any judicial action, or by any existing or subsequently enacted Federal or State legislation, or by Executive Order or other competent authority, the remaining provisions of this Agreement shall remain in full force and effect. In such event, upon the request of either party, the parties shall meet promptly and negotiate with respect to substitute provisions for those provisions rendered or declared unlawful, invalid or unenforceable.

Section 5. Recruiting

In order to address and alleviate the challenges faced by the Police Division of the St. Louis Department of Public Safety with regard to recruitment of employees, the Employer agrees to the following:

- 1. Recruitment Incentive:** An employee who is listed on a police officer job application as having referred an applicant who is ultimately hired by the Department shall receive a \$500.00 Recruiting Incentive when the applicant successfully completes his police academy training. Only one employee per applicant may receive this incentive. If multiple employees are listed on the application, the first employee listed shall receive the incentive. Such incentive shall be incorporated into a Department of Personnel Pay Regulation. This section shall not apply to employees assigned to duties that include recruiting commissioned officers.

Section 6. Increasing Job Satisfaction

In order to enhance employee production and increase the morale and job satisfaction of employees, the Employer agrees to the following:

1. **Job Satisfaction Surveys:** The Employer agrees to commission a reputable outside firm to conduct annual employee satisfaction surveys of bargaining unit members. The results of the surveys shall be supplied to the Department, the Union and to all bargaining unit members.
2. **360 Degree Evaluations:** The Employer agrees that all bargaining unit members shall be provided the opportunity to prepare an evaluation of their immediate supervisor. The Employer agrees to commission a reputable outside firm to analyze the results of the evaluations. The evaluation shall be submitted directly to the firm by the employee completing it. The firm shall provide feedback to the evaluated supervisor designed to protect the anonymity of the evaluating employee.
3. **Exit Interviews:** The Employer agrees to commission a reputable outside firm to conduct exit interviews of bargaining unit members who retire or resign. The firm shall generate a quarterly report of findings and recommendations based on the exit interviews and submit them to the Department and the Union.

Section 7. Sanitary Conditions

The employer hereby acknowledges its duty to keep a clean and tidy workplace at its own expense. For the purpose of this agreement, workplace shall include buildings where employees are regularly assigned and vehicles that are regularly assigned to its employees.

ARTICLE 24 – TESTING

Section 1: Psychological Testing

An employee may only be required to submit to psychological testing when there is just cause to believe that an employee suffers from a psychological condition that interferes with the proper performance of the essential functions of his official duties. Further, the employee shall be considered a "recipient" within the meaning of state or federal statutes and such testing, whenever conducted by a psychologist or psychiatrist, shall be considered to be the practice of clinical psychology within the meaning of these statutes.

If the testing results in a recommendation that the employee is unfit to perform his regular and normal duties, then the employer shall to the extent possible make reasonable accommodations to allow the employee to maintain his then current work status, without loss of pay or other economic benefits. However, nothing in this Agreement shall be construed to require the Employer to create a new position for the purpose of providing such an accommodation. In the event such a reasonable accommodation does not exist, the employee shall be suspended from duty without pay but without loss of seniority rights and shall be entitled to exercise any vacation or leave benefits which exist by virtue of the Collective Bargaining Agreement or by law.

The Union may challenge the recommendation and, in such event, the Employer and the Union must meet and jointly agree upon a psychologist or psychiatrist to examine and issue a report including an opinion as to the employee's ability to properly perform the essential functions of his official duties. Employment shall terminate if that report concludes that the employee is unable to perform the essential functions of his job with or without reasonable accommodations. In the event the report concludes that the employee is able to perform the essential functions of his job with a reasonable accommodation, the Employer will determine whether such an accommodation exists. All firearms provided by the Employer to an employee shall be relinquished to the Police Department by an employee during any period of time in which the Chief of Police believes the employee is unfit to perform his regular and normal duties.

Nothing in this section is intended to supersede or waive any rights guaranteed by the Americans with Disabilities Act, the Missouri Fair Employment Practices Act, Health Insurance Portability and Accountability Act (HIPAA) or any other statute.

Section 2. Fitness Tests

Bargaining unit members shall not be required to participate in the Physical Ability Test (also known as "PAT" or "Fitness Test") currently conducted by the Department. No bargaining unit member shall be discriminated against, disciplined, demoted, transferred or in any way treated differently than those voluntarily submitting to the Wellness Incentive test.

Bargaining unit members who have reached the age of 40 shall, at the Employer's expense, be allowed to receive an Annual Routine Physical Examination as defined by the American Medical Association (AMA), a standard in use by the American Insurance Industry. The bargaining unit member shall have the option of choosing his/her physician to conduct the examination. Results shall remain confidential and not used against the member but rather as manner in which to detect any current medical issues that may have an adverse effect on the member's overall wellness.

Section 3. Substance Abuse Testing

The provisions of Department of Personnel Administrative Regulation No. 120(B) shall apply to employees provided, however, as follows:

1. A nine (9) panel drug test shall be administered.
2. Employees are not prohibited from the possession of illegal drugs if required in the performance of their duties.
3. Employees are not prohibited from the possession and/or consumption of alcohol if required in the performance of their duties.

4. Employees assigned as pilots in the Aviation Division or employees assigned to a position funded by federal grants with special substance abuse testing requirements, may be subject to more frequent testing (including scheduled testing) and more extensive analysis (including screenings in excess of nine panels), as may be ordered by the Employer.
5. Employees may be required to submit to critical incident alcohol and/or drug testing as a condition of employment. Employees may be subject to discipline up to and including dismissal as a result of said testing or refusal to submit to said testing in accordance with Department of Personnel Administrative Regulation No. 120 or its successor. The results of the testing may be used only for internal investigation and discipline, except that such results may be disseminated as necessary for personnel related actions, internal investigations, discipline, or any appeal of discipline as provided for by rule, regulation, ordinance, or statute, or in response to subpoena or other lawful process.

ARTICLE 25 – WELLNESS INCENTIVE

The Employer shall offer employees the opportunity to voluntarily participate in a Wellness Incentive Test to determine their level of fitness and improve it. The Wellness Incentive Test shall be offered during the month of the employee's birthday. Employee participation is voluntary. No employee shall be discriminated against, disciplined, demoted, transferred or in any way treated differently for not participating in the Wellness Incentive Test.

For the first year of the program, all employees who take the Wellness Incentive Test shall be entitled to a wellness incentive of \$500. Employees who pass the Wellness Incentive Test shall be entitled to an additional \$500. Said amounts shall be paid as a lump sum cash incentive. All employees shall be given the opportunity to take the Wellness Incentive Test only once each fiscal year during this Agreement, in accordance with parameters set forth in a pay regulation to be promulgated by the Director of Personnel.

Thereafter, during the second and third year of the program, all employees who take the Wellness Incentive Test shall be entitled to a wellness incentive of \$500. Employees who pass the Wellness Incentive Test shall be entitled to an additional \$500. Said amounts shall be paid as a lump sum cash incentive. All employees shall be given the opportunity to take the Wellness Incentive Test only once each fiscal year during this Agreement, in accordance with parameters set forth in a pay regulation to be promulgated by the Director of Personnel.

If an Employee is unable to participate in the Wellness Incentive Test due to a disability, as that term is defined by the Americans with Disabilities Act and as documented by the Medical Director for the Department, the Employee will be given an

opportunity to participate once each fiscal year in an Alternative Wellness Incentive Program, in accordance with parameters set forth in a pay regulation to be promulgated by the Director of Personnel. Said employee will be entitled to a \$500 lump sum cash incentive for such participation during the first year of the program, and \$500 for the second and third years of the program. Employees who successfully complete the Alternative Wellness Incentive Program will be entitled to an additional \$500 bonus for each year they complete the Alternative Wellness Incentive Program.

Employees shall not be entitled to participate in both a Wellness Incentive Test and the Alternative Wellness Incentive Program in the same fiscal year.

ARTICLE 26 - COMPLETE AGREEMENT

This Agreement, together with the appendices referred to herein, constitutes the entire agreement between the parties with respect to its subject matter and constitutes and supersedes all prior agreements, representations and understandings of the parties, both written and oral related to the subject matter herein. Both parties acknowledge their duty to negotiate over subjects of mandatory bargaining not contemplated by this Agreement arising hereafter.

The parties acknowledge, however, that economic issues addressed in the Compensation Ordinance, including those contained in Articles pertaining to Wages, Vacation, Sick Leave, Holidays, Leaves of Absence and Hours of Work/Overtime, are subject to the passage of a Compensation Ordinance by the Employer and also subject to annual appropriation, except that the Wellness Incentive provided for in Article 25 shall not be contingent upon the passage of the Compensation Ordinance but will be implemented through a pay regulation promulgated by the Director of Personnel. During the period of time between execution of this Agreement and passage of the new Compensation Ordinance, the Employer will continue to follow the provisions of the existing Compensation Ordinance with respect to the economic issues. The parties agree that the Association retains the right to demand that negotiations be re-opened immediately on any or all matters controlled by this Agreement should the Employer fail to adopt a Compensation Ordinance ratifying all of the economic issues subject to the approval of the Employer by June 24, 2018.

ARTICLE 27 - POLYGRAPH EXAMINATIONS

No employee shall be ordered to submit to a polygraph as defined by the Federal Employee Polygraph Protection Act, provided however, that there shall be no restriction on the right of any employee to submit to such device on a voluntary basis or if necessary or required as part of any job assignment by any other law enforcement agency. Refusal

to submit to such tests shall not result in any disciplinary action nor shall such refusal be made part of his record.

ARTICLE 28 – RESIDENCY REQUIREMENT

Employees will comply with the residency requirements established by the Charter of the City of St. Louis or state law, whichever is applicable.

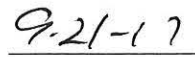
ARTICLE 29 - DURATION AND RENEWAL OF AGREEMENT

Section 1. Term, Notice of Termination, and Annual Renewals in the Event of No Notice of Termination.

This Agreement shall be effective for a period from the date of its execution, until June 30, 2020 and shall be binding during its term upon the parties to this Agreement and their successors. It shall be automatically renewed for up to two (2) additional one (1) year periods, from and after the termination of the original term of this Agreement, or any subsequent year for which this Agreement is in force, unless notice is given to terminate the Agreement no later than one hundred twenty (120) days prior to the termination of the original period of this Agreement. Either the Employer or the Association may give notice of its intention to terminate this Agreement by written notice to the other party certified mail return receipt requested addressed to the Employer or the President of the St. Louis Police Officers Association as appropriate, at their address of record as noted hereafter, postmarked within the required times. Within thirty (30) days after any such notice is received, a committee of representatives of the respective parties hereto shall meet and endeavor to come to an agreement on any matters in issue. This Agreement shall remain in effect until a new or amended Agreement is entered into or until a good-faith bargaining impasse has been reached.



Ed Clark
President
St. Louis Police Officers Association/
FOP Lodge 68



Date



Richard Frank
Personnel Director
City of St. Louis Missouri



Date



Interim Commissioner Lawrence O'Toole
Appointing Authority
Police Division
St. Louis City Department of Public Safety



Date

APPENDIX A

St. Louis Metropolitan Police Department

REQUEST TO START OR STOP DUES / FEE'S

For Police Department Employees Only (650 or 652)

PRINT EMPLOYEE NAME

SOCIAL SECURITY NUMBER

To the Comptroller, City of St. Louis:

Please make the following change to my deduction(s).

Start	Organization	Amount	
<input type="checkbox"/>	The Ethical Society of Police	\$15.00	333
<input type="checkbox"/>	St. Louis Police Fraternal Organization	\$16.98	FO
<input type="checkbox"/>	**St. Louis Police Officer's Association	\$29.98	PA
<input type="checkbox"/>	Fair Share Dues	\$10.25	PA
<input type="checkbox"/>	Civilian St. Louis Police Association	\$7.21	PA
<input type="checkbox"/>	Police Relief Association	\$5.00	33
<input type="checkbox"/>	Police Funeral Association	\$4.31	34

Stop	Organization	Amount	
<input type="checkbox"/>	The Ethical Society of Police	\$15.00	333
<input type="checkbox"/>	St. Louis Police Fraternal Organization	\$16.98	FO
<input type="checkbox"/>	**St. Louis Police Officer's Association	\$29.98	PA
<input type="checkbox"/>	Fair Share Dues	\$10.25	PA
<input type="checkbox"/>	Civilian St. Louis Police Association	\$7.21	PA
<input type="checkbox"/>	Police Relief Association	\$5.00	33
<input type="checkbox"/>	Police Funeral Association	\$4.31	34

Employee Signature

Date

Police Department Payroll Office use only.

☐ **The information on this form was forwarded to the St. Louis Police Officer's Association on / / .

☐ This form was forwarded to the Comptroller's Office Payroll Section on / / .

Payroll Supervisor or Designee

Date

Change will be made effective the first pay period after form is received.

APPENDIX B

SLPOA GRIEVANCE FORM FOR VIOLATIONS OF THE COLLECTIVE BARGAINING AGREEMENT

If an informal grievance is not resolved within 10 days of the Department's decision, the Association may submit a written grievance pursuant to Article 12, Section 8 of the Officer Collective Bargaining Agreement.

NOTE: The Article 12 grievance procedure does not apply to appeals of discipline. For appeals of discipline, see Article 11 and the Police Manual.

VIOLATION OF C.B.A. ARTICLE:	SECTION:	SECTION:	SECTION:	
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

DESCRIBE GRIEVANCE:

SIGNED: _____ (Aggrieved Officer)	SIGNED: _____ (Association Representative)	DATE: _____
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ARTICLE 12, SECTION 8, STEP 1 - DEPARTMENT ANSWER TO WRITTEN GRIEVANCE

SIGNED: _____	DATE: _____
IS REPLY SATISFACTORY? YES NO	
SIGNED: _____	DATE: _____

ARTICLE 12, SECTION 8, STEP 2 - DEPARTMENT ANSWER TO WRITTEN GRIEVANCE

SIGNED: _____	DATE: _____
IS REPLY SATISFACTORY? YES NO	
SIGNED: _____	DATE: _____

ARTICLE 12, SECTION 8, STEP 3 - MEDIATION

Department and Association mutually agree to mediation? YES NO

SIGNED: _____ (Association Representative)	SIGNED: _____ (Department Representative)
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ARTICLE 12, SECTION 8, STEP 4 - ARBITRATION

Association requests arbitration? YES NO

SIGNED: _____ (Association Representative)	SIGNED: _____ (Department Representative)
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APPENDIX C

SALARY RATE CONVERSION CHART ST. LOUIS METROPOLITAN POLICE DIVISION RATES EFFECTIVE JUNE 12, 2016

CURRENT YRS. OF SERVICE	POLICE SERGEANT	
	71D	
	BI-WEEKLY	ANNUAL
0		
1		
2		
3		
4		
5	\$2,249.85	\$60,746
6	\$2,256.02	\$60,913
7	\$2,381.64	\$64,304
8	\$2,472.01	\$66,744
9	\$2,565.35	\$69,264
10	\$2,572.43	\$69,456
11	\$2,579.58	\$69,649
12	\$2,586.62	\$69,839
13	\$2,693.75	\$70,031
14	\$2,600.88	\$70,224
15	\$2,607.93	\$70,414
16	\$2,615.02	\$70,606
17	\$2,622.14	\$70,798
18	\$2,629.23	\$70,989
19	\$2,636.32	\$71,181
20	\$2,643.41	\$71,372
21	\$2,650.45	\$71,562
22	\$2,657.62	\$71,756
23	\$2,664.71	\$71,947
24	\$2,671.76	\$72,138
25	\$2,678.89	\$72,330
26	\$2,685.94	\$72,520
27	\$2,693.11	\$72,714
28	\$2,700.20	\$72,905
29	\$2,707.24	\$73,095
30	\$2,714.37	\$73,288

APPENDIX C
(continued)

SALARY RATE CONVERSION CHART
ST. LOUIS METROPOLITAN POLICE DIVISION
RATES EFFECTIVE JUNE 24, 2018

POLICE SERGEANT		
71D		
CURRENT	BI-WEEKLY	ANNUAL
YRS. OF		
SERVICE		
*0		
1		
2		
3		
4		
5	\$2,480.62	\$64,496
6	\$2,486.79	\$64,657
7	\$2,612.41	\$67,923
8	\$2,702.78	\$70,272
9	\$2,796.12	\$72,699
10	\$2,803.20	\$72,883
11	\$2,810.35	\$73,069
12	\$2,817.39	\$73,252
13	\$2,824.52	\$73,438
14	\$2,831.65	\$73,623
15	\$2,838.70	\$73,806
16	\$2,845.79	\$73,991
17	\$2,852.91	\$74,176
18	\$2,860.00	\$74,360
19	\$2,867.09	\$74,544
20	\$2,874.18	\$74,728
21	\$2,881.22	\$74,912
22	\$2,888.39	\$75,098
23	\$2,895.48	\$75,282
24	\$2,902.53	\$75,466
25	\$2,909.66	\$75,651
26	\$2,916.71	\$75,834
27	\$2,923.88	\$76,021
28	\$2,930.97	\$76,205
29	\$2,938.01	\$76,388
30	\$2,945.14	\$76,574